Fill out your Wetted Parts List (WPL), Wetted Materials List (WML), or Formulation Sheet completely with all required and known information.

Make sure model numbers and brand names match between all submitted forms. If the model is already listed, make sure the listing matches the forms.

Fill out the product datasheet with all required and known information.

Follow literature and labeling requirements.

Review the other tip sheets, which can be found on the WQA website, on other parts of the certification process.

Send all of the requested test samples to WQA, clearly labeled with the appropriate Test Unit Submittal Form in each box.

Sign and return the Proposal Approval Form (PAF) so the project can begin.

If you have a question, ask your business development account representative or your project Leader.